



BUDHA DAL PUBLIC SCHOOL

OPP. A.K.M. RESORT, ZIRAKPUR

email: budhadalpublicschool@yahoo.com

website: bdpszirakpur.com

Tel. : 9041075012, 8699045014, 9041025020

Ref. BDPS/2026

Dated: 18.02.2026

Mrs.Meenu Rani

W/o Sh.Raju Chopra,
#1686/3, Mohalla Shivpuri, Ragho Majra,
Patiala-147001 (Punjab).

Sub: Appointment Letter

With reference to your application & subsequent interview with the undersigned, the management is pleased to appoint you for the post of '**N.T.T. (Bal Vatika Teacher)**' w.e.f. 18.02.2026 in our Institution on regular basis, subject to the following terms & conditions –

- You shall carry out such duties and assignments as may be entrusted to you from time to time in the interest of the institution.
- You will work honestly and efficiently to the furtherance of the interest of the institution and will not indulge yourself in any activity subversive to the interest of the institution.
- You will not disclose any information acquired by you during the course of your employment to any agency/ person without prior permission of the Management. You shall always maintain high standards of secrecy and keep confidentiality of records, documents and such other information relating to the institution which may be known to you by any means and shall use the same only in a duly authorized manner in the institution.
- Your services can be transferred on the sole discretion of the management in any institution, which the institution have or may have at any time in future.
- Your employment shall be governed by the rules, regulations and such other practices, systems, procedures and policies framed by the institution from time to time.
- You will not accept any appointment full time/ part time with any other employer without the prior written permission of the Management.
- Your services may be terminated at any time by either party giving two months' notice in writing or salary in lieu thereof as liquidated damages.

In token of your acceptance of this appointment letter, you are requested to sign on the duplicate copy and return to us.

With best wishes and looking forward for a long associationship.

Principal
Budha Dal Public School
Zirakpur

Manager
Budha Dal Public School
Zirakpur

The Principal/ Manager,
Budha Dal Public School,
Patiala Road, Opposite AKM Resort,
Zirakpur, Tehsil Dera Bassi,
Distt. S.A.S. Nagar (Mohali) Punjab -140603

Sub: Joining Report

Respected Sir,

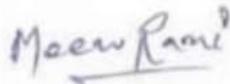
With due respect, I wish to state that with reference to my appointment as 'N.T.T. (Bal Vatika Teacher)' in your esteemed institution, I am reporting for duty today i.e. 18.02.2026.

This is for your information & record please.

Thanking you,

With profound regards,

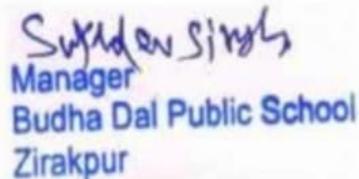
Yours faithfully,



(Meenu Rani),
W/o Sh.Raju Chopra,
#1686/3, Mohalla Shivpuri, Ragho Majra,
Patiala-147001 (Punjab).



Principal
Budha Dal Public School
Zirakpur



Manager
Budha Dal Public School
Zirakpur



BUDHA DAL PUBLIC SCHOOL

OPP. A.K.M. RESORT, ZIRAKPUR

email: budhadalpublicschool@yahoo.com

website: bdpszirakpur.com

Tel. : 9041075012, 8699045014, 9041025020

Ref. BDPS/2026

Dated: 18.02.2026

CONTRACT OF SERVICE

An agreement made this day of February, 2026 i.e. Wednesday, 18th February, 2026 between **Mrs.Meenu Rani W/o Sh.Raju Chopra, #1686/3, Mohalla Shivpuri, Ragho Majra, Patiala-147001 (Punjab)**, hereinafter called the 'N.T.T. (Bal Vatika Teacher)' / employee of school the Party NO.1 of the one part and the Governing Body of the school (hereinafter called the committee) the Party NO.2 of the other part. The committee hereby agrees to employ the Party NO.1 and the Party NO.1 hereby agrees to serve as '**N.T.T. (Bal Vatika Teacher)**' in the school on the following terms & conditions:

1. That Party NO.1's employment shall begin from the day of 18.02.2026. She shall be employed in the first instance on probation for a period of one year and shall be paid a monthly salary of Rs.18,000/- in the scale of pay of 10300-34800 plus allowances in accordance with the rates as prescribed by the per State Govt. norms/Vith pay commission from time to time and applicable to his case. The period of probation may be extended by the Governing Body for a further period not exceeding one year. The total probationary period shall in no case exceed two years.
2. If the work and conduct of the Party NO.1 during the period of probation or extended period of probation is not found satisfactory, the services of Party NO.1 are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be Governing Body of the school.
3. After satisfactory completion of his probationary period, the Party NO.1 shall be confirmed with effect from the expiry of the said period of probation or the extended period of probation.
4. Immediately on confirmation, the Party NO.1 shall be entitled to the benefits of Contributory Provident Fund or G.P. Fund in case the scheme of pension exists in the school and shall be governed by the rules of that Fund as in force from time to time.
5. The Party NO.1 shall be entitled to the benefit of Medical and other facilities as per school rules.
6. The Party NO.1 shall during his service, under this agreement be eligible, subject to the exigencies of the school, to such leave as is admissible under the Government rules from time to time in force, the leave is not claimable as a matter of right but may be granted at the discretion of the Governing Body of the school/ Principal of the School as per rules of the school in this regard.
7. The Party NO.1 shall not leave the station without having first obtained the written permission of the authorized officer of the said school.
8. Unless the service of the Party NO.1 is terminated as hereinafter provided, he shall continue in the employment of the school till he attains the age of superannuation as per State Govt. rules, when he shall retire, provided that the committee or any other person authorized by the committee in this behalf may retain his service for a further period as admissible according to rules of the State Education Deptt. for such extensions if the Party NO.1 is fit for such extension and has no mental or physical incapacity which would disentitle him to get such extension. Provided further that the extension shall not exceed one year at a time.

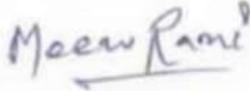
Contd..2..

9. On retirement or otherwise relinquishing the job, except in the case of resignation, all the satisfactory completion of service as prescribed by the school Gratuity Rules, the Party NO.1 shall be entitled to the benefit of Gratuity under the school rules as in force from time to time.
10. During the service under this AGREEMENT, the Party NO.1 will be liable to disciplinary action in accordance with the Rules and Regulations framed by the school from time to time even with retrospective effect, for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the school. These rules will normally conform to the Govt. rules in this behalf.
11. If the Party NO.1 is suspended from duty during investigation into any charge of his conduct mentioned in clause (10) above, he shall not be entitled to any pay during such period of suspension but shall be entitled to receive a subsistence allowance at such rate as may be decided by the committee generally from time to time *or* at a rate as may be deemed fit. The subsistence allowance shall conform to the Govt. rules normally.
12. If the Party NO.1 is exonerated from the charge brought against him, he shall be reinstated in his post and shall be paid his salary for the period, if any, during which he was suspended and subsistence allowance already paid will be adjusted.
13. The Governing Body of the said school may terminate the service of the Party NO.1 as provided in Rules 29 Chapter VII of the Affiliation Bye-laws of the Board by giving three months notice *in* writing in the case of confirmed employee or one month's notice in the case of temporary employee or by paying a sum equivalent to 3 months salary or one months salary, which the Party NO.1 is then drawing. Similarly if the Party NO.1 wants to relinquish his job, he shall be required to give three months notice in writing if he is permanent or one months notice in writing if he is temporary or deposit three months/one month salary, as he case may be in lie thereof.
14. The Party NO.1 will apply himself honestly, diligently and efficiently under the orders and instructions of the Governing Body/Principal under whom he shall be placed as teacher employee in the school and he shall discharge all duties pertaining to that office and/or who are necessary to be done in his capacity as aforesaid and will make himself in all respects generally as useful as may be required of him and shall always act in paramount interest of institution.
15. The Party NO.1 will conform to all the rules and regulations in force in the school and shall carry out all such orders and directions as he shall, from time to time, receive from the Governing Body / Principal or any of the authorized member of the staff.
16. The Party NO.1 shall not apply or appear for interview etc. for any job outside the school without the prior written permission of the authorized officer of the school. If he has already applied before joining this school, It will be his duty to inform the Principal at the time of appoint and seek his written permission, if he is required to appear for interview later on.
17. The Party No. 1 shall devote his whole time to duties assigned and shall not on his own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with due and efficient discharge of his school duties under this agreement or to be otherwise prejudicial to the interest of the school.
18. The Party No. 1 will not on any pretence absent himself from without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction or the Principal.

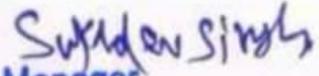
19. The committee and the Party No. 1 agree that any dispute arising out of or relating to this contract including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred for arbitration of any person to be nominated by Secretary of Society running School and if the arbitrator fails or neglects to act or becomes incapacitated the Chairman of the society shall nominate any other person to fill the vacancy of arbitrator.

In witness whereof the parties hereto set their hands this day, month and year first above written.

Signed in the presence of :

1. Signature of Party No.1 - 
Principal
Budha Dal Public School
Zirakpur
2. Signature of Party No.1 - 
Principal
Budha Dal Public School
Zirakpur


Principal
Budha Dal Public School
Zirakpur


Manager
Budha Dal Public School
Zirakpur

ਲੜੀ ਨੰ./Serial No. 366735
9T3U



ਰੋਲ ਨੰਬਰ : 376635
Roll No.

ਪੰਜਾਬ ਸਕੂਲ ਸਿੱਖਿਆ ਬੋਰਡ ਮੈਟ੍ਰਿਕੁਲੇਸ਼ਨ ਪਰੀਖਿਆ

ਪ੍ਰਮਾਣਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਮੈਕਨ ਰਾਮ
 ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ਵਿਜੈ ਕੁਮਾਰ ਨੇ
ਗੌਰ ਗਿਰੀ ਹਾਈ ਸਕੂਲ ਨਿਊ ਪਾਵਰ ਹਾਊਸ ਕੋਲੋਨੀ ਪਟਿਆਲਾ ਤੋਂ
 ਇਸ ਬੋਰਡ ਦੀ ਮੈਟ੍ਰਿਕੁਲੇਸ਼ਨ ਦੀ ਤੀਜੇ 1994 ਵਿੱਚ ਹੋਈ ਪਰੀਖਿਆ ਦੇ 650 ਨੰਬਰਾਂ ਵਿੱਚੋਂ
288 ਨੰਬਰ ਪ੍ਰਾਪਤ ਕਰਕੇ ਤੀਜੇ ਦਰਜੇ ਵਿੱਚ (ਵਿਸ਼ੇਸ਼ਤਾ ਸਿਹਤ) ਪਾਸ ਕੀਤਾ।
 ਇਸ ਪਰੀਖਿਆਰਥੀ ਨੇ ਸਮਾਜ ਉਪਯੋਗੀ ਉਤਪਾਦਿਤ ਕਾਰਜ ਦੇ ਤੀਜੇ ਵਿੱਚੋਂ
 ਵਿੱਚ 4 ਦਰਜਾ ਅਤੇ ਸਿਹਤ ਤੇ ਸਰੀਰਕ ਸਿੱਖਿਆ ਵਿੱਚ 4 ਦਰਜਾ ਪ੍ਰਾਪਤ ਕੀਤਾ।
 ਜਨਮ ਮਿਤੀ 4-4-1979 ਇੱਕ ਹਜ਼ਾਰ ਨੌਂ ਸੌ (ਉਨ੍ਹਿਆਂ) (4-4-1979)

Punjab School Education Board

Matriculation Examination

Certified that Maan Ram,
 son/daughter of Shri Vijay Kumar and of
 the Govt. Girdh High School, New Power House Colony Patiala, passed
 the Matriculation Examination of this Board held in March 1994
 obtaining 288 marks out of 650 marks in the Third Division (with Distinction).

He/She has obtained A grade in Music Vocal
 subject of S.U.P.W. and A grade in Physical & Health Education.
 Date of birth Fourth April One Thousand Nine Hundred.
 and Seventy Nine (4-4-1979)

ਸਾਹਿਬਜ਼ਾਦਾ ਅਜੀਤ ਸਿੰਘ ਨਗਰ
2 ਦਸੰਬਰ, 1994

ਮਾਨ ਸਿੰਘ
ਸਕੱਤਰ

Principal
Budha Dal Public School
Zirakpur

Manager
Budha Dal Public School
Zirakpur

ਲੜੀ ਨੰ. 9T6U
Serial No. 071321



ਰੋਲ ਨੰਬਰ : 890429
Roll No. 8-94PS-4504/107
ਰਜਿ. ਨੰਬਰ
Regd. No.

ਪੰਜਾਬ ਸਕੂਲ ਸਿੱਖਿਆ ਬੋਰਡ

ਸੀਨੀਅਰ ਸੈਕੰਡਰੀ (12ਵੀਂ ਸ਼੍ਰੇਣੀ) ਪਰੀਖਿਆ

ਪ੍ਰਮਾਣਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਮੀਨੂ ਰਾਣੀ
ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ਵਿਜੈ ਕੁਮਾਰ ਨੇ
ਜਿਲਾ ਪਟਿਆਲਾ

ਇਸ ਬੋਰਡ ਦੀ ਸੀਨੀਅਰ ਸੈਕੰਡਰੀ (12ਵੀਂ ਸ਼੍ਰੇਣੀ) (ਹਿੰਦੀ ਸ਼ਾਖਾ ਗਰੁੱਪ) ਦੀ
ਸਤੰਬਰ 1996 ਵਿੱਚ ਹੋਈ ਪਰੀਖਿਆ ਦੇ 450 ਅੰਕਾਂ ਵਿੱਚੋਂ 250 ਅੰਕ ਪ੍ਰਾਪਤ ਕਰਕੇ
ਦੂਜੇ ਦਰਜੇ ਵਿੱਚ ਪਾਸ ਕੀਤੀ।
x ਵਾਧੂ ਵਿਸ਼ਾ/ਭਾਸ਼ਾ ਦੇ ਤੌਰ ਤੇ ਪਾਸ ਕੀਤਾ/ਕੀਤੀ।

Punjab School Education Board SENIOR SECONDARY (12TH CLASS) EXAMINATION

Certified that Meenu Rani
~~son~~ daughter of Shri Vijay Kumar and of
Patiala Distt

_____, passed the Senior
Secondary (12th Class) Examination (Humanities Group),
of this Board held in September 1996 obtaining 250
marks out of 450 marks in the Second Division.

Passed x as an additional subject / language.

ਸਾਹਿਬਜ਼ਾਦਾ ਅਜੀਤ ਸਿੰਘ ਨਗਰ
4 ਜੂਨ, 1997

ਮਹਾਂਸ਼ਿਵ ਸਿੰਘ
ਸਕੱਤਰ

Anah
Principal
Budha Dal Public School
Zirakpur

Sukdev Singh
Manager
Budha Dal Public School
Zirakpur

Meenu Rani

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ



ਬੈਚੁਲਰ ਆਫ ਆਰਟਸ

ਪ੍ਰਮਾਣਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਮੀਨੀ ਗਣੀ
ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ਵਿਜੈ ਕੁਮਾਰ
ਅਤੇ ਪੰਜਾਬ ਸਟੇਟ ਦੇ ਵਿਦਿਆਰਥੀ
ਉਂ ਮਾਰਚ 1999, ਵਿਚ ਹੋਈ ਬੈਚੁਲਰ ਆਫ ਆਰਟਸ (ਤਿੰਨ ਸਾਲਾ ਕੋਰਸ) ਦੀ ਪ੍ਰੀਖਿਆ ਵਿਚ ਸਫਲ
ਹੋਣ ਉਪਰੰਤ ਇਹ ਡਿਗਰੀ ਪ੍ਰਦਾਨ ਕੀਤੀ ਗਈ।
ਬ੍ਰਾਂਚ ਤੀਜੀ

Punjabi University Bachelor of Arts

Certified that Amreenu Khan, son/daughter
of Shri Ajay Kumar, and of
the Punjab State has been
awarded the Degree of Bachelor of Arts (Three Year Course), having
passed the said examination in April 1999.
Division Ujrate

ਯੂਨੀਵਰਸਿਟੀ ਸੀਲ ਅਧੀਨ ਪ੍ਰਦਾਨ ਕੀਤੀ ਗਈ।
Given under the seal of the University,

Ranjit Singh Sarao

ਰਜਿਸਟਰਾਰ
REGISTRAR

ਪਟਿਆਲਾ

PATIALA AUGUST 23, 1999.

A. J. Singh

ਚਾਂਸਲਰ
CHANCELLOR

Amal Singh

ਵਾਈਸ-ਚਾਂਸਲਰ
VICE-CHANCELLOR

Ana

Principal
Budha Dal Public School
Zirakpur

Sukdev Singh
Manager

Budha Dal Public School
Zirakpur

Meev Rani

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ



ਮਾਸਟਰ ਆਫ ਆਰਟਸ

ਪ੍ਰਮਾਣਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਮੀਨੂ ਕੌਰ
ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ਵਿਜੈ ਕੁਮਾਰ
ਅਤੇ ਪੰਜਾਬ ਸਟੇਟ ਦੇ ਵਿਦਿਆਰਥੀ
ਨੂੰ ਸਤੰਬਰ 2002, ਵਿੱਚ ਹੋਈ ਮਾਸਟਰ ਆਫ ਆਰਟਸ (ਪੰਜਾਬੀ)
ਦੀ ਪ੍ਰੀਖਿਆ ਵਿੱਚ ਸਫਲ ਹੋਣ ਉਪਰੰਤ ਇਹ ਡਿਗਰੀ ਪ੍ਰਦਾਨ ਕੀਤੀ ਗਈ।
ਸ਼੍ਰੇਣੀ ਭੀ

Punjabi University

Master of Arts

Certified that Meenu Kaur, son/daughter
of Shri Vijay Kumar
and of the Punjab State, has been
awarded the Degree of Master of Arts (Punjabi)
having passed the said examination in April 2002.
Division OHSD

ਯੂਨੀਵਰਸਿਟੀ ਸੀਲ ਅਧੀਨ ਪ੍ਰਦਾਨ ਕੀਤੀ ਗਈ।
Given under the seal of the University.

Bssidly

ਰਜਿਸਟਰਾਰ
REGISTRAR

ਪਟਿਆਲਾ

PATIALA SEPTEMBER 4, 2002.

Harb

ਚਾਂਸਲਰ
CHANCELLOR

Swaenlinga

ਵਾਈਸ-ਚਾਂਸਲਰ
VICE-CHANCELLOR

Anah

Principal
Budha Dal Public School
Zirakpur

Sukdev Singh

Manager
Budha Dal Public School
Zirakpur

Meenu Rani

INDIAN WOMEN'S EDUCATIONAL AND VOCATIONAL TRAINING SOCIETY



IWEVS

NEW DELHI (Regd.)

NURSERY TEACHER'S TRAINING 2002-2003

Under the Management of Ekta Mahila Shikshan Prashikshan Sansthan (Regd.)



Statement of Marks

ROLL No. 09194

Name : Meenu Rani

Centre : B. N. Khalsa School, Patiala

Papers	THEORY SUBJECTS	Maximum Marks	Marks Obtained	Papers	PRACTICALS	Maximum Marks	Marks Obtained
I	Concept of Early Childhood Education	100	65	I	Art & Craft	50	40
II	Child Psychology and Child Development	100	67	II	Material Aids	100	90
III	Teaching Methods & Material	100	69	III	Lesson Plan	50	42
IV	School Organisation	100	80	IV	Viva	50	45
V	Health & Nutrition	100	66	V	Rhymes Speech Story	50	43
				VI	Teaching Practice	100	85
				VII	Internal	100	85
Grand Total		500	347	Grand Total		500	430
Division		First		Division		First	



Date: 30 JUL 2003

Checked by: _____

Anshu
Principal
Budha Dal Public School
Zirakpur

Sukdev Singh
Manager
Budha Dal Public School
Zirakpur

Meenu Rani


IWEVS
NEW DELHI (Regd.)
NURSERY TEACHER'S TRAINING 2002-2003
 Under the Management of Ekta Mahila Shikshan Prashikshan Sansthan (Regd.) *An* **ISO 9001 CERTIFIED Institute**

CERTIFICATE

Roll No. 09194

This is to Certify that **Meenu Rani**
D/o Smt. Sunita Rani
and Shri Vijay Kumar **has successfully**
completed One year Certificate Course of Nursery Teacher's
Training in the Examination of 2002-2003 **and was placed**
in the First Division in Theory & in the First Division
in Practicals.

The subjects in which the candidate was examined are as follows:

Theory Subjects : Concept of Early Childhood Education, Child Psychology & Child Development, Teaching Methods & Material, School Organisation, Health & Nutrition.

Practical Subjects : Art & Craft, Material Aids, Lesson Plan, Viva, Rhymes - Speech & Story, Teaching Practice, Internal.

CENTRE : B. N. Khalsa School, Patiala

Date : 10.11.2003 **Checked by : [Signature]**



[Signature]
Principal
Budha Dal Public School
Zirakpur

[Signature]
Manager
Budha Dal Public School
Zirakpur

[Signature]
Meenu Rani



भारत सरकार
GOVERNMENT OF INDIA



मीनू चोपड़ा
Meenu Chooza
जन्म तिथि/DOB: 04/04/1979
महिला/ FEMALE
Mobile No: 9803263176



9180 5603 6124

मेरा आधार, मेरी पहचान



भारतीय विशिष्ट पहचान प्राधिकरण
UNIQUE IDENTIFICATION AUTHORITY OF INDIA

Download Date: 15/11/2017

पता:

W/O राजू चोपड़ा, १६८६/३ मोहला शिवपुरी,
राघो माजरा, पटियाला, पटियाला,
पंजाब - 147001

Address :

W/O Raju Chopra, 1686/3 MOHALLA
SHIVPURI, RAGHO MAJRA, Patiala, Patiala,
Punjab - 147001



Generation Date: 09/10/2011



1947
1800 300 1947



help@uidai.gov.in



www.uidai.gov.in

P.O. Box No. 1947,
Bengaluru-560 001

Anahi

Principal
Budha Dal Public School
Zirakpur

Sukdev Singh
Manager
Budha Dal Public School
Zirakpur

Maan Rani



BUDHA DAL PUBLIC SCHOOL

OPP. A.K.M. RESORT, ZIRAKPUR

email: budhadalpublicschool@yahoo.com

website: bdpszirakpur.com

Tel. : 9041075012, 8699045014, 9041025020

Ref. BDPS/2026

Dated: 18.02.2026

Mrs. Manmeet Kaur

W/o Sh. Harvinder Singh,
#45, Royal Enclave, Urban Nagar (Theri),
Patiala-147001 (Punjab).

Sub: Appointment Letter

With reference to your application & subsequent interview with the undersigned, the management is pleased to appoint you for the post of '**N.T.T. (Bal Vatika Teacher)**' w.e.f. 18.02.2026 in our Institution on regular basis, subject to the following terms & conditions –

- You shall carry out such duties and assignments as may be entrusted to you from time to time in the interest of the institution.
- You will work honestly and efficiently to the furtherance of the interest of the institution and will not indulge yourself in any activity subversive to the interest of the institution.
- You will not disclose any information acquired by you during the course of your employment to any agency/ person without prior permission of the Management. You shall always maintain high standards of secrecy and keep confidentiality of records, documents and such other information relating to the institution which may be known to you by any means and shall use the same only in a duly authorized manner in the institution.
- Your services can be transferred on the sole discretion of the management in any institution, which the institution have or may have at any time in future.
- Your employment shall be governed by the rules, regulations and such other practices, systems, procedures and policies framed by the institution from time to time.
- You will not accept any appointment full time/ part time with any other employer without the prior written permission of the Management.
- Your services may be terminated at any time by either party giving two months' notice in writing or salary in lieu thereof as liquidated damages.

In token of your acceptance of this appointment letter, you are requested to sign on the duplicate copy and return to us.

With best wishes and looking forward for a long associationship.

Principal
Budha Dal Public School
Zirakpur

Manager
Budha Dal Public School
Zirakpur

The Principal/ Manager,
Budha Dal Public School,
Patiala Road, Opposite AKM Resort,
Zirakpur, Tehsil Dera Bassi,
Distt. S.A.S. Nagar (Mohali) Punjab -140603

Sub: Joining Report

Respected Sir,

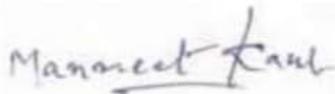
With due respect, I wish to state that with reference to my appointment as '**N.T.T. (Bal Vatika Teacher)**' in your esteemed institution, I am reporting for duty today i.e. 18.02.2026.

This is for your information & record please.

Thanking you,

With profound regards,

Yours faithfully,

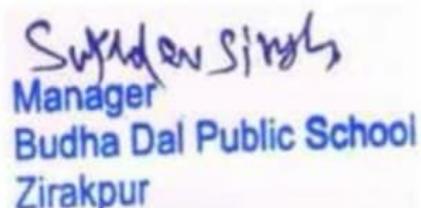


(Manmeet Kaur)

W/o Sh.Harvinder Singh,
#45, Royal Enclave, Urban Nagar (Theri),
Patiala-147001 (Punjab)



Principal
Budha Dal Public School
Zirakpur



Manager
Budha Dal Public School
Zirakpur



BUDHA DAL PUBLIC SCHOOL

OPP. A.K.M. RESORT, ZIRAKPUR

email: budhadalpublicschool@yahoo.com

website: bdpsztrakpur.com

Tel. : 9041075012, 8699045014, 9041025020

Ref. BDPS/2026

Dated: 18.02.2026

CONTRACT OF SERVICE

An agreement made this day of February, 2026 i.e. Wednesday, 18th February, 2026 between **Manmeet Kaur** W/o Sh.Harvinder Singh, #45, Royal Enclave, Urban Nagar (Theri), Patiala-147001 (Punjab), hereinafter called the 'N.T.T. (Bal Vatika Teacher)' / employee of school the Party NO.1 of the one part and the Governing Body of the school (hereinafter called the committee) the Party NO.2 of the other part. The committee hereby agrees to employ the Party NO.1 and the Party NO.1 hereby agrees to serve as '**N.T.T. (Bal Vatika Teacher)**' in the school on the following terms & conditions:

1. That Party NO.1's employment shall begin from the day of 18.02.2026. She shall be employed in the first instance on probation for a period of one year and shall be paid a monthly salary of Rs.18,000/- in the scale of pay of 10300-34800 plus allowances in accordance with the rates as prescribed by the per State Govt. norms/Vlth pay commission from time to time and applicable to his case. The period of probation may be extended by the Governing Body for a further period not exceeding one year. The total probationary period shall in no case exceed two years.
2. If the work and conduct of the Party NO.1 during the period of probation or extended period of probation is not found satisfactory, the services of Party NO.1 are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be Governing Body of the school.
3. After satisfactory completion of his probationary period, the Party NO.1 shall be confirmed with effect from the expiry of the said period of probation or the extended period of probation.
4. Immediately on confirmation, the Party NO.1 shall be entitled to the benefits of Contributory Provident Fund or G.P. Fund in case the scheme of pension exists in the school and shall be governed by the rules of that Fund as in force from time to time.
5. The Party NO.1 shall be entitled to the benefit of Medical and other facilities as per school rules.
6. The Party NO.1 shall during his service, under this agreement be eligible, subject to the exigencies of the school, to such leave as is admissible under the Government rules from time to time in force, the leave is not claimable as a matter of right but may be granted at the discretion of the Governing Body of the school/ Principal of the School as per rules of the school in this regard.
7. The Party NO.1 shall not leave the station without having first obtained the written permission of the authorized officer of the said school.
8. Unless the service of the Party NO.1 is terminated as hereinafter provided, he shall continue in the employment of the school till he attains the age of superannuation as per State Govt. rules, when he shall retire, provided that the committee or any other person authorized by the committee in this behalf may retain his service for a further period as admissible according to rules of the State Education Deptt. for such extensions if the Party NO.1 is fit for such extension and has no mental or physical incapacity which would disentitle him to get such extension. Provided further that the extension shall not exceed one year at a time.

Contd..2..

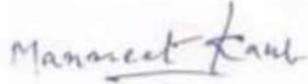
9. On retirement or otherwise relinquishing the job, except in the case of resignation, all the satisfactory completion of service as prescribed by the school Gratuity Rules, the Party NO.1 shall be entitled to the benefit of Gratuity under the school rules as in force from time to time.
10. During the service under this AGREEMENT, the Party NO.1 will be liable to disciplinary action in accordance with the Rules and Regulations framed by the school from time to time even with retrospective effect, for any act of insubordination, intemperance or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non performance of duties or any of the provisions of those present or of any rules pertaining to the conduct of the school. These rules will normally conform to the Govt. rules in this behalf.
11. If the Party NO.1 is suspended from duty during investigation into any charge of his conduct mentioned in clause (10) above, he shall not be entitled to any pay during such period of suspension but shall be entitled to receive a subsistence allowance at such rate as may be decided by the committee generally from time to time or at a rate as may be deemed fit. The subsistence allowance shall conform to the Govt. rules normally.
12. If the Party NO.1 is exonerated from the charge brought against him, he shall be reinstated in his post and shall be paid his salary for the period, if any, during which he was suspended and subsistence allowance already paid will be adjusted.
13. The Governing Body of the said school may terminate the service of the Party NO.1 as provided in Rules 29 Chapter VII of the Affiliation Bye-laws of the Board by giving three months notice in writing in the case of confirmed employee or one month's notice in the case of temporary employee or by paying a sum equivalent to 3 months salary or one months salary, which the Party NO.1 is then drawing. Similarly if the Party NO.1 wants to relinquish his job, he shall be required to give three months notice in writing if he is permanent or one months notice in writing if he is temporary or deposit three months/one month salary, as he case may be in lie thereof.
14. The Party NO.1 will apply himself honestly, diligently and efficiently under the orders and instructions of the Governing Body/Principal under whom he shall be placed as teacher employee in the school and he shall discharge all duties pertaining to that office and/or who are necessary to be done in his capacity as aforesaid and will make himself in all respects generally as useful as may be required of him and shall always act in paramount interest of institution.
15. The Party NO.1 will conform to all the rules and regulations in force in the school and shall carry out all such orders and directions as he shall, from time to time, receive from the Governing Body / Principal or any of the authorized member of the staff.
16. The Party NO.1 shall not apply or appear for interview etc. for any job outside the school without the prior written permission of the authorized officer of the school. If he has already applied before joining this school, It will be his duty to inform the Principal at the time of appoint and seek his written permission, if he is required to appear for interview later on.
17. The Party No. 1 shall devote his whole time to duties assigned and shall not on his own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with due and efficient discharge of his school duties under this agreement or to be otherwise prejudicial to the interest of the school.
18. The Party No. 1 will not on any pretence absent himself from without first having obtained the permission of the Principal or in the case of sickness or accident, without forwarding a medical certificate to the satisfaction or the Principal.

19. The committee and the Party No. 1 agree that any dispute arising out of or relating to this contract including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred for arbitration of any person to be nominated by Secretary of Society running School and if the arbitrator fails or neglects to act or becomes incapacitated the Chairman of the society shall nominate any other person to fill the vacancy of arbitrator.

In witness whereof the parties hereto set their hands this day, month and year first above written.

Signed in the presence of :

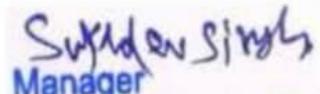
1. Signature of Party No.1-



2. Signature of Party No.2-


Principal
Budha Dal Public School
Zirakpur


Principal
Budha Dal Public School
Zirakpur


Manager
Budha Dal Public School
Zirakpur

ਪੰਜਾਬ ਸਕੂਲ ਸਿੱਖਿਆ ਬੋਰਡ



ਮੈਟ੍ਰਿਕੁਲੇਸ਼ਨ ਪਰੀਖਿਆ

ਪ੍ਰਾਇਮਰੀ ਕੋਰਸ ਜਾਂਦਾ ਹੈ ਕਿ ਮਨਜੀਤ ਕੌਰ
 ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ਭਰਪੁਰ ਸਿੰਘ
 ਸਕੂਲ/ਕਾਲਜ ਦੀ ਨਾਂ ਸਕੂਲ, ਮਾਡਲ ਟਾਊਨ ਪਟਿਆਲਾ
 ਇਸ ਬੋਰਡ ਦੀ ਮੈਟ੍ਰਿਕੁਲੇਸ਼ਨ ਦੀ ਮਾਰਚ 19 ੯੦ ਵਿੱਚ ਹੋਈ ਪਰੀਖਿਆ ਦੇ 800 ਨੰਬਰ ਵਿੱਚ
300 ਨੰਬਰ ਪ੍ਰਾਪਤ ਕਰਕੇ ਤੀਜੇ ਦਰਜੇ ਵਿੱਚ (ਵਿਭਾਗ/ਸ਼ਾਖਾ) ਪਾਸ ਕੀਤੀ।
 ਇਸ ਪਰੀਖਿਆ ਲਈ ਨੌਂ ਸ਼ਾਸਨ ਉਪਕਰਨ ਉਤਪਾਦਕ ਕਾਰਜ ਦੇ ਚੈਂਟ ਵਿੱਚ
 ਵਿੱਚ ੬ ਦਰਜਾ ਅਤੇ ਸਿਹਤ ਤੇ ਸਰੀਰਕ ਸਿੱਖਿਆ ਵਿੱਚ ੬ ਦਰਜਾ ਪ੍ਰਾਪਤ ਕੀਤਾ।
 ਜਨਮ ਮਿਤੀ ਉਰੀ ਸਾਗਰ ਵਿੱਚ ਹਜ਼ਾਰ ਨੌਂ ਜੇ ਚੌਦਵਾਂ (19-8-1975)

Punjab School Education Board

Matriculation Examination

Certified that Manmeet Kaur
 son/daughter of Shri Bharpur Singh and of
 the Govt. Girls Sr. Sec. School, Model Town Patiala, passed
 the Matriculation Examination of this Board held in March 19 90
 obtaining 300 marks out of 800 marks in the Third Division (with Distinction).

He/She has obtained A grade in Painting
 subject of S.U.P.W. and A grade in Physical & Health Education.
 Date of birth Nineteenth August One Thousand Nine Hundred
 and Seventy five (19-8-1975)

ਸਾਹਿਬਜ਼ਾਦਾ ਅਜੀਤ ਸਿੰਘ ਠਗਰ
 31 ਦਸੰਬਰ, 1990

ਮਨਜੀਤ ਕੌਰ

ਸਕੱਤਰ

Manabai
 Principal
 Budha Dal Public School
 Zirakpur

Sukdev Singh
 Manager
 Budha Dal Public School
 Zirakpur

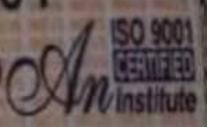
Manmeet Kaur

INDIAN WOMEN'S EDUCATIONAL AND VOCATIONAL TRAINING SOCIETY
NEW DELHI (Regd.)



NURSERY TEACHER'S TRAINING 2003-2004

Under the Management of Ekta Mahila Shikshan Prashikshan Sansthan (Regd.)



Statement of Marks

ROLL No. 13056

Name : Manmeet Kaur

Centre : B. N. Khalsa Senior Secondary School, Sirhind Road, Patiala

Papers	THEORY SUBJECTS	Maximum Marks	Marks Obtained	Papers	PRACTICALS	Maximum Marks	Marks Obtained
I	Concept of Early Childhood Education	100	66	I	Art & Craft	50	38
II	Child Psychology and Child Development	100	77	II	Material Aids	100	78
III	Teaching Methods & Material	100	73	III	Lesson Plan	50	40
IV	School Organisation	100	74	IV	Viva	50	38
V	Health & Nutrition	100	69	V	Rhymes Speech Story	50	38
				VI	Teaching Practice	100	78
				VII	Internal	100	85
Grand Total		500	359	Grand Total		500	395
Division First				Division First			

J.S. Singh
Controller of Examination
Nursery Teacher's Training
I.W.E.V.S.

Date :

Checked by :

Anahar
Principal
Budha Dal Public School
Zirakpur

Sukdev Singh
Manager
Budha Dal Public School
Zirakpur

Manmeet Kaur

INDIAN WOMEN'S EDUCATIONAL AND VOCATIONAL TRAINING SOCIETY



IWEVS
NEW DELHI (Regd.)

NURSERY TEACHER'S TRAINING 2003-2004

Under the Management of Ekta Mahila Shikshan Prashikshan Sansthan (Regd.)

Am ISO 9001
CERTIFIED
Institute

CERTIFICATE

Roll No. 13056

This is to Certify that **Manmeet Kaur**
D/o Smt. Amritpal Kaur
and Shri Bharpur Singh has successfully
completed One year Certificate Course of Nursery Teacher's
Training in the Examination of 2003-2004 and was placed
in the First Division in Theory & in the First Division
in Practicals.

The subjects in which the candidate was examined are as
follows:

Theory Subjects :

Concept of Early Childhood Education, Child Psychology & Child Development, Teaching
Methods & Material, School Organisation, Health & Nutrition.

Practical Subjects :

Art & Craft, Material Aids, Lesson Plan, Viva, Rhymes-Speech & Story, Teaching Practice,
Internal

CENTRE : B. N. Khalsa Senior Secondary School, Sirhind Road, Patiala

J.S. Singh
Controller of Examination
Nursery Teacher's Training
I.W.E.V.S.

Date : 2/11/2004

Checked by : *[Signature]*

Anahit
Principal
Budha Dal Public School
Zirakpur

Sukdev Singh
Manager
Budha Dal Public School
Zirakpur

Manmeet Kaur

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ



ਬੈਚੁਲਰ ਆਫ ਆਰਟਸ

ਪ੍ਰਮਾਣਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਮਨਮੀਤ ਕੌਰ
 ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ਭਰਪੁਰ ਸਿੰਘ
 ਅਤੇ ਪੰਜਾਬ ਸਟੇਟ ਦੇ ਵਿਦਿਆਰਥੀ
 ਨੂੰ ਸਤੰਬਰ 1996, ਵਿੱਚ ਹੋਈ ਬੈਚੁਲਰ ਆਫ ਆਰਟਸ (ਤਿੰਨ ਸਾਲਾ ਕੋਰਸ) ਦੀ ਪ੍ਰੀਖਿਆ ਵਿੱਚ ਸਫਲ ਹੋਣ
 ਉਪਰੰਤ ਇਹ ਡਿਗਰੀ ਪ੍ਰਦਾਨ ਕੀਤੀ ਗਈ।
 ਸ਼੍ਰੇਣੀ ਤੀਜੀ
 ਅਤਿਰਿਕਤ ਵਿੱਠਿਤ ਵਿਸ਼ਾ ਪਾਸ ਕੀਤਾ X

Punjabi University

Bachelor of Arts

Certified that Mannmeet Kaur, son/daughter
 of Shri Bharpur Singh, and of
 the Punjab State has been
 awarded the Degree of Bachelor of Arts (Three Year Course), having
 passed the said examination in September 1996.
 Division Third
 Additional Optional subject passed X

ਯੂਨੀਵਰਸਿਟੀ ਸੀਲ ਅਧੀਨ ਪ੍ਰਦਾਨ ਕੀਤੀ ਗਈ।
 Given under the seal of the University.

[Signature]

ਰਜਿਸਟਰਾਰ
REGISTRAR
ਜ਼ਿਰਾਕਪੁਰ

[Signature]

ਚਾਂਸਲਰ
CHANCELLOR

[Signature]

ਵਾਈਸ-ਚਾਂਸਲਰ
VICE-CHANCELLOR

DATE FEBRUARY 14, 1997

[Signature]
 Principal
 Budha Dal Public School
 Zirakpur

[Signature]
 Manager
 Budha Dal Public School
 Zirakpur

[Signature]
 Mannmeet Kaur



ਭਾਰਤ ਸਰਕਾਰ
Government of India



ਮਨਮੀਤ ਕੌਰ
Manmeet Kaur
ਜਨਮ ਮਿਤੀ / DOB : 19/08/1975
ਇਸਤਰੀ / Female



5669 9692 8639

ਆਧਾਰ - ਆਮ ਆਦਮੀ ਦਾ ਅਧਿਕਾਰ



ਭਾਰਤੀ ਵਿਲੱਖਣ ਪਛਾਣ ਆਧਾਰਣੀ
Unique Identification Authority of India

ਪਤਾ: W/O: ਹਰਵਿੰਦਰ ਸਿੰਘ, ਏਚ ਨੋ 45,
ਰਾਯਲ ਇਨਕਲੇਵ, ਅਰਬਨ ਨਗਰ(ਠਰੀ),
ਪਟਿਆਲਾ, ਪਟਿਆਲਾ, ਪੰਜਾਬ, 147001

Address: W/O: Harvinder Singh, H
NO 45, ROYAL ENCLAVE,
URBAN NAGAR (THERI), Patiala,
Patiala, Punjab, 147001

5669 9692 8639


1947
1800 300 1947


help@uidai.gov.in


www.uidai.gov.in

Anahit
Principal
Budha Dal Public School
Zirakpur

Sukhdev Singh
Manager
Budha Dal Public School
Zirakpur

Manmeet Kaur